Yearly Status Report - 2019-2020

Part A	
Data of the Institution	
1. Name of the Institution	**Government Mahamaya College, Ratanpur.**
Name of the head of the Institution	**Dr. Rajiv Shankar Kher**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**07753255490**
Mobile no.	**8962311524**
Registered Email	**gmc_ratanpur@rediffmail.com**
Alternate Email	**col-mratanpur.cg@gov.in**
Address	**Chapora Road**
City/Town	**Ratanpur**
State/UT	**Chhattisgarh**
Pincode	**495442**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Rural**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**Dr. Seema Sinha**
Phone no/Alternate Phone no.	**07753255490**
Mobile no.	**9993893225**
Registered Email	**gmc_ratanpur@rediffmail.com**
Alternate Email	**col-mratanpur.cg@gov.in**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://gmcratanpur.ac.in/notice/aqar

4. Whether Academic Calendar prepared during the year — **Yes**

if yes,whether it is uploaded in the institutional website: Weblink :	http://gmcratanpur.ac.in/Uploads/AcademicCalendar2019-20_2020092022049.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B**	**2.41**	**2011**	**08-Jan-2011**	**07-Jan-2016**

6. Date of Establishment of IQAC — **30-Nov-2019**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
No Data Entered/Not Applicable!!!		
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIl	NIL	NIL	2019 0	0
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9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	[View File](#)
10. Number of IQAC meetings held during the year :	**2**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	[View File](#)
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

• Induction programme for first year students. • Skill development program for students registered under NUSSD program • Workshop on road safety awareness. • Various health awareness programs organised like observance of National Tobacco Control day national deworming day etc. • Collection of feedback from students and teachers and result analyzed. • Online one day workshop organized in Commerce , • . Various online quizzes organized in different subject during lockdown in COVID19.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Curriculam Aspects	• Academic calendar published by Higher Education Department was completely followed. • Updating of website • Regular feedback obtained about syllabus from teachers students

Teaching Learning and Evaluation	• Induction programme for newly admitted students. • Use of ICT in teaching-learning. • Continuous process of evaluation of students by new methods like MCQ & short answer type questions • Examination result analysis was done & uploaded on website
Research , consultancy extension	• Research paper published : International-2 • Paper Presented/Attended in Seminar/workshop during the year: international -6,national – 22,State – 3 • Seven days NSS camp organised at Kalmitar Village & one day camp at Mahamaya parisar Ratanpur
Infrastructure and Learning Resources	Existing facility of library, lab, seminar hall classrooms were upgraded. • New equipment for laboratory procured. • More furniture procured for classrooms
Student Support and Progression	• Yoga day/Youth day/Voter day /Annual day etc were organised for students over-all development • Scholarships were provided to SC, ST,OBC & economically weak students. • Through NUSSD programme , elevenstudents are selected for various bank recruitment. • Publication of College magazine
Governance,leadership and management	• Various committee like Discipline committee, Academic audit committee, anti ragging committee, NAAC committee etc were formed. • Leave facilities like EL, CL, Medical leaves were given as per requirement. • Areears , advance and other claims of staff were sanctioned .
Innovation and Best Practices	• Under the banner of NSS various activities like plantation, social awareness programme about prohibition of tobacco, alcohol were organised. • Awareness programme about government policies like Beti Bachao Beti Padhao, Jan-Dhan yojana, Sukanya samriddhi yojana were organised. • Composting & maintenance of green plastic free Campus.
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14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No

16. Whether institutional data submitted to AISHE:	**Yes**
Year of Submission	**2020**
Date of Submission	**28-Feb-2020**
17. Does the Institution have Management Information System ?	**Yes**
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	**1.Through the college website and Email of higher authorities, university, faculty members as well as coordinators of different committees / cells. 2. Notification by college notice board, departmental notice board . 3. Using whatsapp group of faculty members, PG students group,Bulk SMS facility for students. 4. Through meetings of staff council, student induction program and additional meetings as per required. 5. Submitting the data on MIS portal and AISHE portal. Description: The Institution has well organized management information system under which the IQAC plans the various activities for better performance in academics and for overall development of the institution. The activities planned are then implemented by the various committees concern to achieve the planned goal. After implementation the achievement and problems in the form of feedback is placed before the staff council.**

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The session generally starts for faculty members at least 10-15 days earlier than for students. During this, faculty members update themselves about the changes made by university in curriculum. New syllabuses are collected, analyzed and availability of new texts and reference books are checked by them. New books are immediately purchased, if needed. College website is also updated and new syllabus of the university is properly linked. In the meantime, suitable time table is prepared by time table committee with considering the feedback of students and faculty members and distributed to faculty members and pasted on notice board and college website. The teachers also plan their activities as per the college calendar which is designed on the basis of university and calendar issued by department of higher education of CG

Government. During admission process newly admitted students are advised to visit college website so that they may know about the basic details about the college in better way. In the beginning of every session, induction programs are arranged for newly admitted students. In this, students are introduced to the institution with its vision and mission. They are also made aware about their time table, course curriculum and outcome, code of conduct of the college, process of scholarship, university enrollment, and examinations and about availing library, sports and other facilities of the college. Theory and practical classes are arranged as per time table. Apart from conventional chalk and talk method, curriculum is delivered with the help of ICT tools, class seminars, field projects etc. Students are also encouraged to utilize free internet facility of NRC center of the college for exploring e-contents of their curriculum. Teachers well plan and execute their lesion and keep track of the same in their daily diary. Daily diary is frequently cross checked by HOD, academic audit committee and Principal.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
Nil	Diploma in Banking and Finance	25/11/2019	365	Focus on e mployability ,skill development and Enterpre neurship	NIL

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
[View File](#)		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	NIL	Nill

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	33

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Diploma in Banking and Finance	25/11/2019	33
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships

BA	ENVIRONMENTAL STUDIES AND HUMAN RIGHTS	280
BCom	ENVIRONMENTAL STUDIES AND HUMAN RIGHTS	70
BSc	ENVIRONMENTAL STUDIES AND HUMAN RIGHTS	111
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Nill
Alumni	Nill
Parents	Nill

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
Students feedback form is filled by both UG and PG Students on their last examination day in the college i.e., UG part-III Exam and P.G semester IV examination or if skipped, during distribution of marksheets. College obtained students' feedback on following topics 1. Syllabus 2. Teachers Performance 3. Infrastructure 4. Library Facility 5. Extracurricular activities 6. NSS/sports activities . The received feedback is then analyzed by the IQAC. The strength and weaknesses mentioned by the students are summarized. Results are thoroughly discussed in staff meetings . Their advices are helpful in taking decisions for over- all development of college students. Feedback is also collected from the parents during Parent Teacher Meetings (PTMs) . Suggestions and comments given by the guardians are also taken into account for future development. The different areas where improvements are required are discussed in respective committees/departments. Strengths of the college are also taken into consideration for further up gradation. IQAC of the College also received feedback from staff of the college on syllabus, students' performance, provided facilities. Teachers provide informal as well as formal feedback to the head of the institution on different academic, administrative and other affairs related to the college. Members of anti ragging committee and Internal complaints committee also receive feedback from students through class campaigns. Grievances (if any) and necessary suggestions can be registered to the Grievance Redressal cell of the college through the "shikayat peti" fixed in the office.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MA	History, Political Science, Sociology	120	163	100

BSc	A student can take any one combination out of following three combinations: Physics,Chemistry,Mathematics / Physics, Computer Science, Mathematics /Botany, Zoology, Chemistry.	150	447	111
BCom	Marketing	80	189	70
BA	A student can take a combination of any three subject from following subjects : Political Science, Sociology, Economics, History, Geography, Hindi Literature	280	883	280
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	1223	167	13	Nill	6

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
19	15	95	3	1	4
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentoring of students is conducted by chhatra abhibhavak samiti. Mentoring of students is based on the following objectives: • To increase the teacher-student contact hours • To identify and address the problems faced by slow learners . •. To encourage advanced learners • To decrease the student drop-out rates • To prepare students for the outside world Every year, college organizes induction session collectively and this is followed up by departments on the class commencement day for students of first year where the designing and implementation of the mentoring system explained. In the mentoring process, all necessary information related to the student such as the contact number, email of the student, family income, category, gender etc are initially collected by the department through the student database format provided by the IQAC. Departments maintain the records of class tests/surprise tests, attendance records, records of student seminars etc related to the reviewing of the performance of the students. Departmental teachers maintain interaction with students through individual meetings, social networking apps. Teachers discuss with parents during parent-teacher meetings and try to identify the problems faced by students and related issue . Parents are regularly informed about their ward's attendance, and academic performance. Poor performance in the classroom and absentees is intimated to relative and parents by letters , phone calls and through the parent-teacher meeting. Parent showed active participation in parents – teacher meetings organised by the IQAC.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1390	19	1:73

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
18	19	Nill	Nill	8

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2020	NIL	Assistant Professor	NIL
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BSc	006	Part -III	08/10/2020	13/11/2020
BA	003	Part-III	07/10/2020	25/11/2020
BCom	009	Part -III	29/09/2020	13/11/2020
MA	444	IV SEM	30/09/2020	27/11/2020
MA	454	IV SEM	29/09/2020	28/11/2020
MA	434	IV SEM	05/10/2020	01/12/2020
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Some exercises have been done to reform continuous internal evaluation : • Group discussions, PowerPoint presentations at P G level. • Departmental seminars on subject topics in PG classes. • Projects on different topics related to the syllabus. • MCQ questions type paper, regular class test, surprise test. • Students' areas of weakness are filtered from the evaluation of their series of internal assessment • Students are divided into groups, each group comprising academically strong and not-so-strong students and made to discuss and write assignments together contribution/ knowledge gained by members of the group is tested through interactions .

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

• The college is affiliated to the Atal Bihari Vajpayee University and hence the pattern prescribed by the University is strictly followed. Higher education department provides an academic calendar that specifies the date of commencement and end of the classes for each yearly exam and semester in PG along with the government holidays. • Based on the norms set by the University , the principal, and the HODs decide on the internal examination dates and dates for other academic activities like ethics, cultural, Sports program, etc. • The college time table is prepared by facilitating the teachers to allow sufficient time for each subject as per the workload (syllabus) allotted by the University. • This time table is given to each teacher and every department and displayed on the notice board for every student of the college ensure that they stick to the schedule. • The Academic calendar is well planned in advance and is outlined in a detailed. The college functions and adheres to the minimum number of working days and teaching days. • A work diary is maintained every day by the teachers individually, according to the classes taken by them as per the indicators of the student performance. • The college has an excellent work culture and therefore it seldom faces difficulties in completing the curriculum within the planned time frame of the calendar.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://gmcratanpur.ac.in/Uploads/Final%20edited%20PO,PSO,CO_2020118230234.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
454	MA	SOCIOLOGY	24	21	87.5
444	MA	POLITICAL SCIENCE	17	17	100
434	MA	HISTORY	20	16	80
009	BCom	Marketing	36	36	100
006	BSc	A student can take any one combination out of following	100	97	97

| 003 | BA | A student can take a combination of any three subject from following subjects : Political Science, Sociology, Economics, History, Geography, Hindi Literature | 218 | 132 | 60.55 |

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://gmcratanpur.ac.in/Uploads/Feedback%20analysis%202019-20_202020622283 1.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Total	0	NIL	0	0

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NIL	NIL	30/06/2020

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	30/06/2020	NIL

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	30/06/2020

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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	Nill

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	ZOOLOGY	1	2.5

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
ZOOLOGY	7
POLITICAL SCIENCE	1
COMMERCE	1

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NIL	NIL	NIL	2020	0	0	Nill

No file uploaded.

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL	2020	Nill	Nill	0

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local

Attended/Seminars/Workshops	Nill	7	Nill	Nill
Presented papers	Nill	17	Nill	Nill
Resource persons	Nill	1	Nill	2

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Ek Bharat Shreshth Bharat divas	NSS AND COMMUNITY	13	132
Vishwa AIDS divas	RED CROSS	12	114
Workshop on voter awareness	SVEEP	13	250
Awareness programme on senitary pad vending machine	RED CROSS	6	85
Paricharcha on Gandhi ji ki nayee Taleem	NSS	12	113
Gandhi Jayanti (Safai abhiyan)	NSS AND RED CROSS	13	132
Lecture on traffic rules	NSS AND TRAFFIC POLICE	12	110
Tree plantation programme	NSS AND FOREST DEPARTMENT	13	206
Yoga Day	SPORTS	14	41
6 DAYS NSS CAMP	NSS	12	100

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	NIL	NIL	Nill

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites

Sukanya Samridhi yojana	NSS AND PNB	LECTURES AND COMPETITIONS	5	100
Beti bachao beti padhao yojana ka prachar prasar	NSS AND PNB	LECTURES AND COMPETITIONS	5	100
National tobacco control program	NSS AND SAMUDAIK SWASTHYA KENDRA	AWARENESS LECTURE AND RAILLY	6	142
Yoga Day	NSS AND SPORTS	YOGASANA	14	41
Gandhi Jayanti (Safai abhiyan)	NSS AND COMMUNITY	CLEANLINESS OF VILLAGE	14	112
Women Empowerment programme	NSS AND POLICE DEPTT	LECTURE AND QUIZ	14	120
Voter Awareness	SVEEP	WORKSHOP	12	250

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	0	NIL	0

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
on-the-job training	NUSSD	Tata Institute of Social Sciences	01/07/2019	30/06/2020	33

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
0	60

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
No file uploaded.	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
SOUL	Partially	2.0	2019

4.2.2 – Library Services

Library Service Type	Existing	Newly Added	Total
No Data Entered/Not Applicable !!!			
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Dr Seema Sinha	YouTube Lectures	cgschool.in/ padhai tuhar duar, CG government initiative during lock down due to COVID-19	22/04/2020
Dr Rajesh Rai	YouTube lectures	cgschool.in/ padhai tuhar duar, CG government initiative during lock down due to COVID-19	24/04/2020
Dr Jaya Chavala	YouTube lectures	cgschool.in/ padhai tuhar duar, CG government	28/04/2020

			initiative during lock down due to COVID-19
Dr Shraddha Dubey	Lectures/video	cgschool.in/ padhai tuhar duar, CG government initiative during lock down due to COVID-19	29/04/2020
Dr Azara Quraishi	YouTube lectures/video	cgschool.in/ padhai tuhar duar, CG government initiative during lock down due to COVID-19	28/04/2020
Dr K S Pusam	YouTube lectures/video	cgschool.in/ padhai tuhar duar, CG government initiative during lock down due to COVID-19	07/05/2020
Dr A Lahre	YouTube lectures/video	cgschool.in/ padhai tuhar duar, CG government initiative during lock down due to COVID-19	24/04/2020
Dr R K Sachdev	YouTube lectures	cgschool.in/ padhai tuhar duar, CG government initiative during lock down due to COVID-19	19/04/2020
Shri S S Pandey	YouTube lectures	cgschool.in/ padhai tuhar duar, CG government initiative during lock down due to COVID-19	02/05/2020
Ku Arpana Goutam	YouTube lectures	cgschool.in/ padhai tuhar duar, CG government initiative during lock down due to COVID-19	02/05/2020
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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others

Existing	75	2	75	2	2	1	13	58	2
Added	18	0	18	0	0	0	0	0	0
Total	93	2	93	2	2	1	13	58	2

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

58 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
You Tube Lectures/ Videos	https://gmcratanpur.ac.in/home/eLearningContent

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
3.63	**2.31**	**2.51**	**2.46**

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

College has an adequate infrastructure which consists of 18 class rooms, 7 laboratories, 1 ICT Halls, 3 LCD equipped rooms, girls common room, principal chamber, staff room, office and library, Cycle stand, washrooms, water-coolers. Funds are generated for physical maintenance and utilization of infra structure by self financing, janbhagidari samiti, state government funds etc. College has an active monitoring system by 20 CCTV cameras. The maintenance and the cleaning of the classroom and the laboratories are done with the efforts of nonteaching staff. All departments are individually equipped with latest ICT infra structure desktops, that function under the guidance of respective heads of the departments. Electrical and plumbing related maintenance is done with the help of local skill person. To meet requirement of Science department, all the science department were shifted to new main building so that quality and infra structure can be facilitated in better way. Around 93 computers are available for use of student faculty via a Network resource centre (NRC). This is overseen by a designated teacher a computer operator. A dedicated Librarian keeps check on upkeep of library, assisted by book lifter. The activities like library neat and clean and free without insects are done frequently by library staff. A dedicated sports officer overlook maintenance of sport ground and related games material. The college garden is well managed maintained by the gardener . The college administration formulates committees for physical maintenance and verification. Annual physical verification is taken up by such committees. College adopts manual and computerized system for recording and maintenance of records.

https://gmcratanpur.ac.in/Uploads/Procedures20and20Policies20for20Maitaining20and20Utilizing20facilities-converted_2020287021316.pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	POST MATRIC /MINORITY SCHOLERSHIP	1260	5200275
Financial Support from Other Sources			
a) National	0	Nill	0
b)International	0	Nill	0

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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
QUIZE COMPETITION UNDER EK BHARAT SHRESTH BHARAT SCHEME ONGUJRAT STATE	30/01/2020	165	COLLEGE
GUJRATI PAK KALA COMPETITION	24/01/2020	65	COLLEGE
PPT PRESENTATION COMPETITION	25/01/2020	85	COMPUTER DEPTT
LANGUAGE LAB	17/12/2019	142	ENGLISH DEPTT
Induction Programme for skill development	21/10/2019	350	SVEEP
Yoga Day	21/06/2019	56	SPORTS DEPTT

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2020	NATIONAL UNIVERSITY SOFT SKILL DEVELOPMENT	33	33	3	3

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
25	25	3

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
NIL	Nill	Nill	Just Dial	70	2

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2020	15	BSc	COMPUTER SCIENCE	GOVT SCIENCE COLLEGE /GOVT GIRLS COLLEGE BILSPUR	M Sc (COMP SC),PGDCA
2020	2	BSc	Chemistry	GOVT SCIENCE COLLEGE BILA SPUR,GOVT GIRLS COLLEGE BILASPUR	M Sc (CHEMISTRY)
2020	4	BSc	Zoology	GOvt SCIENCE COLLEGE AND GOVT GIRLS COLLEGE BILASPUR	M Sc (ZOOL OGY)/CHEM)/B OTANY
2020	5	BSc	MATHS	GOVT SCIENCE COLLEGE BILASPUR CG,GOVT MAHAMAYA COLLEGE, RATANPUR	M Sc (PHY),M Sc (MATHS),PGDCA
2020	4	BA	GEOGRAPHY	GOVT. J P VERMA COLLEG EBILASPUR	MA (GEOGRAPHY)
2020	4	BA	SOCIOLOGY	GOVT MAHAMAYA COLLEGE RATANPUR	MA (S0CIOLOGY)
2020	5	BA	POLITICAL SCIENCE	GOVT MAHAMAYA COLLEGE RATANPUR C G	M A (POLITICAL SCIENCE)

2020	20	BA	HISTORY	GOVT MAHAMAYA COLLEGE RATANPUR (C G)	M A (HISTORY)

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	10

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
No Data Entered/Not Applicable !!!		

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	NIL	National	Nill	Nill	Nill	NIL

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

There is an active student council in the Institution. The member of student council are selected on the basis of academic merit. There are number of committees in which active participation of these members can be seen like Science club, Eco Club, Sveep, Red Ribbon Club, Red Cross Society etc. The student council represents there active participation during the various meetings organized in the institution for academic and administrative purposes and they give their suggestion as well as their cooperation. Student Council always joins hands with faculty members and college administration to ensure overall development of the college. Students' council maintain a disciplined atmosphere in the college. Student Council organizes different cultural programmes to observe important days such as 1.Welcome function for newly admitted students 2. Farewell function for outgoing students 3. Republic Day 4. Independence Day 5. Gandhi Jayanti Annual day is celebrated in the college by Students' council to cultivate the sense of respect for our Indian culture and traditional Chhattisgadhiya culture. Every year college organises different type of competition in the campus like essay competition, speech competition, rangoli competition, mehandi pratiyogita, kesh sajja competition etc with the help of students' council .Thereafter a prize distribution programme also organised to encourage the students .

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

0

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The institution has a mechanism of providing operational autonomy to various functionaries in order to ensure a decentralized governance system. Decisions are taken collectively after discussion in faculty meetings on a weekly basis.1. Principal Level Principal is the chairperson of the IQAC. The Principal in consultation with the Teachers' Council nominates different committees for planning and implementation of different academic, student administration and related policies. All academic and operational policies are based on the IQAC and the teachers council. Decisions are taken collectively after discussion in faculty meetings on a weekly basis. 2.Faculty level Faculty members are given representation in various committees/cells nominated by the Teachers council, in the Governing body, in the IQAC and other committees. Every year, the composition of different committees is changed to ensure a uniform exposure of duties for academic and professional development of faculty members. Following are the different sub-committees (1)Discipline committee (2)Anti ragging committee (3)Environmental committee (4)Feedback committee (5)Infra Structure Committee (6)Parent-Teacher committee (7)Academic audit committee Etc.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Human Resource Management	Alumni parents meeting were organised • Students are primary human resource so the institution develop this asset through their participation in NSS, REDCROSS,SVEEP,MYSY,
Library, ICT and Physical Infrastructure / Instrumentation	Purchase of course books and reference books for students • Regular visit to NRC by students of all classes. • Reference section and reading room facilities provided Enhancement of ICT facilities in the campus
Research and Development	• Refresher /Orientation courses attended by faculty. • Improving

	Library facilities. • Research Committee actively engaged in motivating post graduate students towards research. • IQAC has been guiding faculty members to develop research environment in the institution.
Examination and Evaluation	• Performance of students monitored by result analysis • Special coaching provided to weak students.
Teaching and Learning	• Preparing and following teaching plans. • Following academic calendar throughout the session. • Conducting unit tests, half yearly tests, group discussions, surprise tests. • Exposing students to social activities through N S S,SVEEP, Redcross etc..
Curriculum Development	• Feedback obtained from students and faculties about their syllabus. • Faculties are members in different subjects of board of studies of University and they participated in curriculum development.
Admission of Students	• Admission of students through merit basis after councelling and rules of state government strictly followed. • The reservation policy is on the basis of government approved category wise reservation policy

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	Communication with Department of Higher Education Govt. Of Chhattisgarh, Bilaspur University, UGC CRO Bhopal, RUSA, State Project office Raipur and concern officials have been made through Email. Soft copy of Various data collected and used whenever required.
Administration	Department of Higher Education has issued all orders /circulars through email, and monitors all the colleges through video conferencing. Various information of college are send regularly to higher officials through e mails. College is also having a whattsapp group which is used for fast communication.
Finance and Accounts	The college is linked with Department of Higher Education and Government Treasury through e-governance system. The allocation and expenditure including salary are managed through ekosh software of state government.The

	payment of purchase of various articles are done through treasury challan by making online bill. All grants from the government is received through online transaction. Payment is also made by NEFT to vendors. Attempts are being made for obtaining access of online purchase through GeM.
Student Admission and Support	Online facilities like exam form submission, fee payment, admit cards, result etc. are available through a specific portal developed by Bilaspur University. Useful link provided to college students on college website
Examination	Online facilities like exam form submission, fee payment, admit cards, result etc. are available through a specific portal developed by Bilaspur University. Useful link provided to college students on college website.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2020	NIL	NIL	NIL	Nill
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2020	Workshop related to use of ICT facility appratus	NIL	13/03/2020	13/03/2020	12	Nill
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Faculty	1	25/06/2020	29/06/2020	05

Development Programme				
Refresher Programme	1	24/06/2019	06/07/2019	13
Faculty Development Programme	1	05/06/2020	11/06/2020	07
Faculty Development Programme	1	30/05/2020	03/06/2020	04
Regional Workshop on public financial management system	1	24/10/2019	24/10/2019	01
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nill	4	Nill	2

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
1.General Provident fund, Family Benefit Fund, Group Insurance Gratuity 2. Dearness Allowance, House Rent Allowance 3. Medical Reimbursement 4. Casual Leave (13 Days) Half Pay Leave on Medical Ground (20 Days) Earn Leave (10 Days per year)Leave not due, Maternity Leave (3Months) ,Study Leave (2 Years) ,Teacher Fellowship , Summer and Winter Vacation 5. Remuneration/Honorarium Examination (Teaching /Non Teaching Staff). 6. For updating the subject knowledge the teaching staff members are allowed to participate in the orientation program, refresher program and short term courses as when they need as given per the rules of UGC norms. 7. A canteen is	1. General Provident fund, Family Benefit Fund, Group Insurance Gratuity 2. Dearness Allowance House Rent Allowance 2.Washing Allowance (Only For Class IV) Cycle Allowance (Only For Class IV) Dress Allowance (Only For ClassIV) Medical Allowance (Only for Class III /IV Optional) Accountancy Allowance (Only for Accountant) 3. Medical Reimbursement 4. Casual Leave (13 Days) ,Half Pay Leave on Medical Ground (20 Days) Earn Leave (10 Days per year) Leave not due Maternity Leave (6 Months) 5. Remuneration/Honorarium Examination), Allotment of Government Quarter Loans and Advances for Class III/ IV Employees Compassionate	Poor boys fund, SC,ST, OBC scholarship, all government Scholarships, Book bank facilities.

provided inside in campus with suitable rates to provide refreshment for student and college staff	Appointment, Pension. 6. A canteen is provided inside in campus with suitable rates to provide refreshment for student and college staff	

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The institution conducts both internal and external audit regularly. Internal Audit committee is formulated by the Head of the institute which conducts audit of financial records as Cash-books related to UGC, Janbhagidari, Govt./ Nongovernment Accounts along with the vouchers. Apart from this the committee also audits the entries of dispatch register. After the internal audit the documents are audited by Chartered Accountant. Regarding external audit of state government fund utilization there is a mechanism of departmental audit which is done at different time by the department of Higher education and the officials of Accountant General office.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Janbhagidari , Self finance	728400	Purchasing of books, sports material payment of self finance teaetc

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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Nill	Nill	Yes	Academic Audit Committee of senior teachers appointed by the Principa
Administrative	Nill	Nill	Yes	Committee for control over Office.

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1.Departments receive feedback from parents through parent teacher meetings and discuss different issues related to the overall development of their ward. (1) Faculty members maintain attendance record of students. If a student shows poor attendance, then parents are informed about the same by faculty members and Principal and subsequently meetings are arranged by the college authority with the parents. In almost all cases, parents provide essential support and care to ensure proper attendance of their ward (2)Teachers have been able to communicate with parents to prevent early marriages and other prejudices

related to the drop-out of girl students. This has resulted in the increase in overall percentage of girl students in the college. Presently, the female students constitute above 50 of the total undergraduate students and postgraduate students of the college.

6.5.3 – Development programmes for support staff (at least three)

Yoga day, Voter day , Womens empowerment days were organized.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Computer lab extended. 2. B Sc Biology and Mathematics courses has been started under the state government system . 3. Facility of N List under INFLIBNET has been provided in the Library 4.Pathway built for new building.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2020	Nill	Nill	Nill	Nill	Nill
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Solo and group song/dance, rangoli, painting,hair style, cooking competitions etc,	27/01/2020	27/01/2020	23	12
Lecture on Women empowerment. quiz competition on women's day	07/03/2020	07/03/2020	35	11
Awareness lecture on sanitary pad vending machine	Nill	Nill	Nill	Nill

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Students prepare projects on "Environmental Science" as a part of their course curriculum on different environmental issues such as air, water, land and sound pollution, solid waste management, ecosystem and biodiversity. Oue future plan to replace tube lights by LCD bulbs to start use of solar power system for conservation of energy

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	5
Ramp/Rails	Yes	5
Rest Rooms	Yes	5

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2020	1	1	22/10/2019	1	1day camp in Mahamaya mandir,Diya sajao	To build a strong sensitive society through National Service Scheme , for avoiding polythene promoting cloth /paper bags.	50
2020	1	1	02/10/2019	1	Gandhi Jayanti and safai abhiyan	Social awareness for cleanliness in villages	145
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Vidyarthi acharan sanhita	01/07/2019	As the college is a government institution we follow the rules and regulation applicable for the government employees Students of Govt. Of Chhattisgarh . It

displays on college
website and also on
notice board of college

7.1.6 – Activities conducted for promotion of universal Values and Ethics			
Activity	Duration From	Duration To	Number of participants
Gandhi Jayanti celebration with Swachh Bharat Abhiyan to promote the values and ethics of Mahatma Gandhi Cleanliness is next to Godliness	02/10/2019	05/10/2019	145
Independence day	15/08/2019	15/08/2019	35
Republic day	26/01/2020	26/01/2020	45
Lecture on savidhan divas and sapath grahan	26/11/2019	26/11/2019	125
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

(1) Tree plantation programmes are organized by NSS Units. (2) The campus has been declared "plastic free" zone (3) The campus has been declared " Tobacco free"zone . Tobacco smoking, chewing of pan-masalas and gutka are prohibited in the college campus. Health hazards caused by tobacco smoking are repeatedly highlighted especially by the NSS unit through different events and awareness programmes (4) Waste management by making compost. (5) Formation of environment committee to look after the greenery of campus with active student participation

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Institutional Best Practice-1 Title of the Practice: Green Campus - Clean campus Objectives of the practice – The college conducts a large number of practices in its campus on the vision, mission and objective of the college. The college also understands its responsibilities towards regional state, national and ultimately global challenges regarding global warming, plastic hazards and preservation of bio- diversity. Green campus challenge has been designed with a vision of making campus more sustainable and green and promotes the idea and necessity of the same. We encourage healthy and eco friendly environment in and around the institute The Context: - The college has green and pollution free ambience. The entire region is surrounded by hills, mountains and jungles which has been conductive to a good educational ambience. To maintain educational and pollution free environment college emphasize to not only hold plantation program in campus but also strives at their protection. The Practice and Evidence : This college values green environment to the utmost degree and makes constantly all the efforts to keep the campus perennially green. Some green measures taken by our college are • Tree plantation : Each year , the college plants score of saplings, in and around the campus The N S S wing of college engages in tree plantation every monsoon. • Each year college organizes a plantation drive by students and teachers to ensure awareness in all its ranks. • The college also engages student wing for plantation drive in the adopted village Ghasipur. • The college has small lawns and tree rich

campus this helps to keep energy requirements relatively students prefer to sitting outside, under the trees in their spare times rather than in fan coded rooms. • The college campus is one of the green campus in University with large green trees ,consisting of Kadam, Neem, Mango, Amla and many other species. The college campus has around 300 trees of 55 species. The college NSS wing organizes cleanliness compaign every Saturday. • Students actively participated in Swachchh Bharat Abhiyan The nation wide cleanliness drive under the able guidance of faculty. • A cleanliness campaign is also initiated every year on 2nd October on the occasion of Gandhi Jayanti . • The garden committee team to ensure the use of natural fertilizers and natural materials for supporting ground of plants to ensure long term results in soil enrichment . • To minimize air pollution burning of green waste are strictly prohibited • All garden waste are used for making compost in compost pit. • The natural compost produced is used for natural fertilizer for plants in the campus. • In order to ensure safe drinking water the college has installed RO water purifier in the campus. • Students of our college also involved in environmental related efforts like cleaning of Mahamaya temple, spread awareness about plastic free zone and to avoid of single use plastic . • The college also has a vending machine that dispenses sanitary napkin on inserting a Rs ten coin . It dispenses a packet of containing 3 napkins This napkins are biodegradable .The college also has a machine incinerator which is used to burn used napkins in order to promote proper waste management and also keep the surrounding clean. Problems: There is no boundary wall in our campus so the animals invades within the campus and it is very harmful for garden. Even the need is felt to make the campus plastic free. Notes: Cleanliness and greenery being integrally related, this college makes constant efforts to keep the premises clean. At regular intervals, swachhata drives are undertaken by the teachers and non-teaching staff of the college. From the dry leaves of trees we make compost . We make every effort to dispose off the garbage in a scientific manner. Institutional Best Practice-2 Use of Computer Technology in academics and administration • Objectives o To develop / enhance competencies in teaching, learning and research. o To improve academics by using web based information o To increase the efficiency of team work by increasing effective communication • The Context Students come from various socio-economic backgrounds with little or no access to Information Communication technology (ICT) for learning. The use of ICT by the college has positive impact on learning experience. The importance of ICT lies in focusing individual student, teacher and thus improving overall teaching learning experience. It helps to develop aptitude from descriptive to analytical, from academic to practical and to decide the future career goals. • The Practice • College has a facility of Computers with LCD projector equipped rooms for conducting lecture, practical sessions and seminars • Network Resource Centre (NRC) – o Adequate provision of about 55 computers with internet facility. o Students extensively visit NRC, o Periods are separately allotted for NRC in main time table and attendance of students are recorded in a register. Students prepare power point representation on different topics for internal examinations. Teachers and students frequently visit different website for updating of their knowledge. • Internet facility is provided to all departments of the college. • College website is developed for presenting activities of college related to academics, administration, research and student support services • Library makes use of advance technologies to access online reference databases • Teachers and students have direct access to INFLIBNET facility of UGC. Evidence of Success • Lectures • Teachers are using ICT facility for preparation and presentation of lectures. • ICT facility is provided for guest lectures • Lecture notes, references, information is exchanged between teachers and students using ICT • Practical sessions • The ICT facility is used for demonstration of practical sessions and their standardization. • Use of different website for Education • The students and teachers use official email IDs to exchange the information. • The online software helps to organize

various tasks in teaching and learning. • ICT in languages – • The number of publications in national and international journals, poster presentations in State, National / International conferences has increased because of ICT facility. • The students access various educational websites and online examinations for preparation of various competitive examinations Problems Encountered and Resources Required • Technical Problems related to presentation • Antivirus upgradation, • Orientation of staff and students for using advanced technology. • Encouragement for more applications of ICT

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
https://gmcratanpur.ac.in/Uploads/Institutional%20Best%20Practice_2021043102445.docx

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Government college Ratanpur aspires to become an institution known for promoting academic, physical, moral and cultural development of students .The college pays sincere attention to the physical, moral and cultural development of students.Various competitions for students like debate, painting, speech, essay writing ,dancing,singing etc.were organised.An MOU was signed with Tata institute of social sciences on National University students skill development (NUSSD) for skill development courses like hospital management,.fashion designing,agri - bussiness services, 70 students are registered under NUSSD programme in year 2018-19 , 8 students are selected under village finance services. In Year 2019-20, a new diploma course diploma in banking and financial services has been started under which 35 students are registered. INFLIBNET services are also provded in Library.Students have shown outstanding performance in sports tournaments. Some competitions like in Tairaki ,Kushti our students represent the college at national level.Some students are also selected for state level in Kabaddi,Kho kho,Table tannis and athletics . College is quite sincere to prepare students for the competitive world. Examination result percentage of Students of 2019-2020 is between 90 to 100 . During COVID 19 our teachers made more than 80 video lectures and uploaded on website of cgschool.in . Professional and academic development of teachers is always encouraged .In the year 2019-20, 25 research papers published by teachers of our college in different journals and proceeding of seminar/conferences. The college, being a state government institution has a nominal fee structure. Faculty members are NET qualified appointed through Public Service Commission (PSC), which ensures high quality of teachers, thus providing quality education under nominal fee structure. Several students get scholarships from State Government, which further ensures better education of the economically challenged students. College also provides all facilities for academic professional development of teachers and staff. Although the college is located at rural area but we are trying our best to provide modern ICT based facility to our students and faculty.

Provide the weblink of the institution
https://gmcratanpur.ac.in/show/best-practices-and-distinctiveness

8.Future Plans of Actions for Next Academic Year

1.Upgradation of existing laboratories and purchase of equipment to promote student projects and research activities of faculty members. 2. Creation of new facilities in RUSA classrooms 3. Extension of Gym and sports facilities. 4.Organization of workshop, seminar and job oriented services by the Career Counselling and Placement Unit. The college plans to organize job interviews by

local companies and also organize interactive sessions of final year students with skilled professionals and alumni 5. Organization of seminar and workshop by the IQAC to promote the quality improvement strategies in teaching-learning, research, extension related and co-and extracurricular activities. 6. Encouraging faculty members to complete their doctoral degrees and to continue research activities through quality publications and research projects 7. Construction of rain water harvesting system in the college campus 8. Increasing the number of environment friendly initiatives by NSS and ensuring participation of maximum students in such initiatives 9. Promoting participation of students and staff in seminars, workshops, sports and cultural activities organized by the college and external agencies 10. Promoting activities such as Yoga, physical exercise, meditation etc. related to development of mental and physical fitness of students, faculty and staff 11.To start DCA, PGDCA and M. Com. under self financing scheme